



دولت جمهوری اسلامی افغانستان  
اداره انکشاف زون پایتخت

د افغانستان اسلامي جمهوري دولت  
دپلازمېني زون د پراختيا اداره



Islamic Republic of Afghanistan  
Capital Region Development Authority

آمریت عمومی منابع بشری

## TERMS OF REFERENCE

**Title of Post: Project Manager (Economic zone)**

**Project Title: Capital Region Development Authority (CRIDA)**

**Duty Station: Kabul- Afghanistan**

**Announce Date: 27/08/2019**

**Closing Date: 08/09/2019**

**Duration: One year (with 3 months probationary period)**

### Background:

The capital region of Afghanistan comprises the Kabul, Wardak, Logar, Kapisa and Parwan Provinces. The total area of the capital region is more than 7,735 km<sup>2</sup>. In order to create safe urban environment and tackle the problems caused by ever increasing population growth in the capital of Afghanistan considering the concentrated economic activities and services provision, Dehsabz City Development Authority (DCDA) has been promoted to Capital Region Development Authority (CRIDA) (As per the Presidential Decree No. (44) Dated 23rd June 2016 based on Cabinet Resolution No. (3) Dated 30 April 2016 of the Islamic Republic of Afghanistan).

CRIDA is a Budgetary Unit and Governmental profitable entity within the organizational structure of the Islamic Republic of Afghanistan. Capital Region Development Authority (CRIDA), not only develop Kabul New City project but also pave the ways for the development of Capital Region with broader visions which are briefly narrated as follows:

1. Transforming the Capital Region by turning it into a mega city that is clean, environmentally friendly, cultured with booming industries and commerce, sports and tourism and ultimately a metropolitan city that is self-reliant and sustainable, a city that has infrastructure and facilities of high standards with healthy physical environment.
2. Building a diverse community that is free of ethnic, linguistic, racial and religious prejudices.
3. Promoting urban culture and enhancing the standard of life through development of the Capital Region.
4. Development of cities (through decentralization for balanced development) within the Capital Region by protecting the originality, historical value and organic linkages with the existing Kabul city to transform the entire capital zone into a symbol of national unity.

CRIDA is currently looking for **Project Manager** to play active role in management and implementation of the projects for achieving the strategic goals of CRIDA on objective basis.

**Reporting Line:** The Project Manager will report directly to the Director of Economic zone development program in CRIDA

### Duties/Responsibilities:

- Manage and organize the tasks and prepare detailed work plan (Weekly, Monthly and Annual)
- Develop and assist in the “Strategic Development Plan” for assigned Economic Zone Development and additionally assist in developing Cargo terminals in around Capital region.
- Perform and review research work in related field, struggle for innovative ideas and find adaptable global experience.
- Prepare development plans for the implementation of assigned economic zone with close coordination of urban planners, architects and agriculture economists.
- Integrate infrastructure planning concepts in preparation of Development Plans.
- Assist in preparation of methods, manuals, tools, guidelines, standards and processes for the development of economic zone in order to guide and promote sustainable concepts.
- Under the guidance of Economic Zone Development program director, serves as a representative of CRIDA at meetings, presentations, and public hearings/reviews relative to assigned projects.
- Monitor and review plans and implementation of Projects of assigned economic zone and vehicle terminals’ (which will be implemented in assigned place in around capital region).
- Participate in review of technical documents and drawings such as development plans of economic recreational zone.
- Under guidance of Economic zone development program Director, coordinate the activities of Assigned Economic zone development with other divisions and departments of CRIDA.
- Preparation of comprehensive technical and meeting reports.
- Quality assurance of all ongoing project during implementation phase.
- Performs other duties as assigned By EZZ Director.
- Understanding of overall land development concepts, developmental trends and priorities.

#### Qualifications:

- Master Degree in field of management, strategic planning, Engineering, development management or other related field is highly preferable. Bachelor in related field (Management or engineering) is required.

#### Experience:

- Minimum 5 years of experience with bachelor degree or 3 year of experience with master’s degree in the field of planning and project management
- Previous experience in planning, development and project management
- Demonstrated experience in the management and supervision of staff.
- Ability of having organization development and project management
- Ability to conduct economic and environmental justification of the land development
- Ability to conduct technical meetings with other divisions of CRIDA and be able to participate in the meetings with donors and developers
- Having skill of team player and transferring knowledge are essential.
- The person must be able to work independently and without constant supervision
- Good communication skills are essential to ensure cohesion with other members of the CRIDA technical team
- Ability to meet deadlines, ability to allocate and review priorities
- Must have strong analytical skills of planning, design and implementation

#### Applications:

To apply for the above position, please email your application, together with an update CV before 8<sup>th</sup> Sep, 2019 to:

Human Resources Department

Capital Region Independent Development Authority (CRIDA)  
House #214, Street #4, 4<sup>th</sup> Precinct  
Solh Road, Ansari 1<sup>st</sup> Stree, Haji Yaqoob Square, Share-Naw  
Kabul, Islamic Republic of Afghanistan  
Email: [jobs@crida.gov.af](mailto:jobs@crida.gov.af)

CRIDA will not be able to respond to inquiries about application status and will only contact short-listed candidates.